

# Leominster Allotment Association Annual General Meeting

Wednesday 28<sup>th</sup> August 2013, 7.00pm at Leominster Town Council Offices.

**Committee members present:** Lesley Marsh (Chair), John Braithwaite, Jane Lacey, Viv Pearson, Ann Purcell.

**Others present:** John Andress, Michael Bloy, Cathy Fewlass, Gill Ding, Mike Goodwin, Mary Locock, Bernard Preece, Phillip Purcell, David Russell (Deputy Town Clerk).

**Apologies:** Jess Croot, Sue Morris.

**Minutes:** Christine Conlon (copy to Iain Plumtree, Town Clerk)

## Items

### Opening matters

Minutes from the previous A.G.M. meeting, 29<sup>th</sup> August 2012, were approved as a true record of last year's meeting.

### Chairman's Report – Lesley Marsh

- Under-occupancy of plots is a problem
- The Town Council have the grass-cutting contract for the allotments
- Community Beds – Lesley has taken on four Community Beds which are looking good at the moment. The idea is promote just keeping a Community Bed rather than taking on a plot, which could prove to be too much to take on. It's hoped to promote this and other aspects of the allotments in the local newspaper.
- More beds are to be built by the **West Mercia Probation Trust workers**.

### Treasurer's report - Jane Lacey

The income was **£2,382.20**, expenditure was **£2,509.83** yielding a temporary deficit of **£127.63**. The bank balance for the preceding financial year of August 2011 – July 2012 was **£929.26**.

The bank balance at the end of July was **£654**; monies not included in this balance are a refund of **£75** for security gate problems and the £100 grant from regional NSALG; our balance today was **£939.48**. Further details are included in the accounts extract below:

### INCOME 1<sup>st</sup> August 2012 – 31<sup>st</sup> July 2013

Dates		Subsc.	Seeds	Teas	Raffles	Grants	Paid in	Float
Aug - Nov		£180					£180	
Nov	Kings Seeds		£382.80				£387.25	
Dec			£69.60				£92.10	
Jan			£29.40					
Dec	Grant for security gates					£1,521	£1,521	
June	Open Day			£120			£120	
		a	b	c	d	e		f
<b>Totals</b>		<b>£180</b>	<b>£481.80</b>	<b>£120</b>	<b>nil</b>	<b>£1,521</b>	<b>£2,300.35</b>	<b>£79.45</b>

a + b + c + e + f

**Total monies in = £2,382.25**

August 2012 – July 2013

1<sup>st</sup> August 2012 – 31<sup>st</sup> July 2013

**EXPENDITURE**

Date		Affiliation/ Subsc.	Seeds	Insurance	Expenses	paid out	Expenses/ Grants
Sept		£100				£100	
Nov	Kings Seeds		£332.48			£332.48	
Dec			£64.86			£64.86	
Jan			£27.96			£27.96	
Jan	Shield Insurance			£108.83		£108.83	
Feb	Community beds				£28.80	£28.80	
Feb	Security gates					£996	£996
Feb	Installation of gates					£600	£600
Mar	Community beds					£115.20	£115.20
Mar	Photocopying					£24.70	£24.70
Mar	Cutting of corrugated sheets					£111	£111
		a	b	c	d		e
<b>Totals</b>		<b>£100</b>	<b>£425.30</b>	<b>£108.83</b>	<b>£28.80</b>	<b>£2,509.83</b>	<b>£1,846.90</b>

a + b + c + d + e

**Total Monies out = £2,509.83**

August 2012 – July 2013

**Balance in bank at end of July 2013 was £654**

**Social Secretary's report** – Jess Croot has given up as Social Secretary. Lesley Marsh reported.

The main events have been

- The Awards evening was held on 5<sup>th</sup> October, 2012 at the Forbury – Harvest Supper, raffle, quiz.
- The Allotment Open Day held on 9<sup>th</sup> June 2013 – Official gate opening ceremony, teas, plants, books sold. Performance by the Pop-Up Theatre.

**Publicity Secretary's report – Viv Pearson**

Probation workers

The West Mercia Probation Trust workers now regularly work on the allotments for one day a month and we now have a contract with them. As well as helping with other tasks, they have helped to create the new mini-plots.

Gates and padlocks

We have had funding to buy the padlocks and keys, a grant of £425.63, which have replaced the digital lock.

Security gates - cost and installation was £1,521.

### **Memberships Secretary's report – Ann Purcell**

The cost of membership is still £5.

Many members of the Allotments Association have paid their subscriptions, but some are still outstanding. If anyone wants to pay their subscription, please contact the Membership Secretary, Ann Purcell - Telephone 01568 614054.

It was suggested that the collection of the £5 subscription could be done by standing order. Jane Lacey, Treasurer, will get information from Nick of the History Society, as this is the option their members are given.

### **Seed Secretary's report – John Braithwaite**

John has asked for quite a few catalogues this year, but will see what Kings Seeds send to him. The numbers of catalogues sent to us is dependent on the sales made to Allotment Association members and allotment holders in 2012.

With the arrival of the Kings Seeds catalogues being imminent, distribution of catalogues was discussed and it was suggested that they could be brought to the Town Council offices for people to collect and to the Awards evening. If there aren't many catalogues sent, in order to ensure all who want to see the catalogues get to see them, each copy will have a list of names (circulation list) attached to the top.

A suggestion was made to scan the catalogue into PDF format, but the idea was rejected, not being practical, as the catalogue is too large.

Jon told us that the catalogues are not just for seed selection, but they also have other useful information about seed propagation.

### **Election of Officers**

- **Lesley Marsh** remains as **Chairman**
- **Jane Lacey** remains as **Treasurer**
- **Anne Purcell** remains as **Membership Secretary**
- **Viv Pearson** remains as **Publicity Secretary**
- **John Braithwaite** remains as **Seed Secretary**
- **Christine Conlon** remains as **Minutes Secretary**
  
- **Vacancy - Social Secretary**
- **Vacancy - Secretary**

These appointments were agreed by those who attended the meeting.

**Next AGM:** Wednesday 27th August 2014, 7pm Town Council Offices