

Leominster Allotment Association meeting

Wednesday 3rd January 2018, 7.00pm in the Town Council Offices, Corn Square, Leominster.

Committee members present: Gill Murdoch (Chair), J Lacey, I Wilkins

Others present: J Debbage **Apologies:** V Pearson.

Minutes: Christine Conlon.

<p>Minutes from previous meeting, 1/11/17 – approved.</p>	
<p>Correspondence</p> <ul style="list-style-type: none"> • Allotment insurance – Jane Lacey has had a reminder for insurance renewal from the NSALG – Shield Insurance. She will contact Steve for a cheque to send off. 	<p>Jane to action</p>
<p>Matters arising</p> <ul style="list-style-type: none"> • E-version of allotment handbook – Jane will ask Stewart if he has an e-copy of the original handbook. • Coach Trip – Gill will arrange to send out posters and forms for the coach trip to the National Botanic Garden of Wales, 10th March 2018. A 29-seater coach is booked. If short of numbers, it will be advertised in the Town Council offices in Corn Square • Lock for the Cube – Julie is in the process of asking Ray about the Cube lock. • Membership list – Julie continued searching for the list of members to send to Christine. • Recipes – Christine will email members about recipes for the website. • Website – Fly-tipping information has been updated. Christine to ask Chris Preece again for numbers of website hits, in time for the AGM 	<p>Jane to action</p> <p>Gill to action</p> <p>Julie to action</p> <p>Julie to action</p> <p>Christine to action</p>
<p>Site inspections, plots and site problems</p> <p>The plots were inspected by Gill, Julie and Jane.</p> <ul style="list-style-type: none"> • Not all 11 letters need to be sent out to remind ploholders to tend their allotments. • There are 11 vacant plots (half and quarter size only). Full plot is £100 year. Half plot is £50 per year. • Jane has given the article about rootstock advice, to Christine, who will add this to the documents page of the website. • Rats reported being seen, in two different places at the allotment site. • Julie would like to extend the road down to the very end, by possibly using gravel. • The hedge has been cut again, and at the sides. • The compost bin has settled down now. • Julie will try to promote the allotments e.g. give a sheet about the allotments, to estate agents. • Bob Murdoch has filled in some gaps in the hedges with Viv’s holly plants. • Julie is to put a CO²monitor in the Community shed, 	<p>Christine to action</p> <p>Julie to action</p>
<p>Handbook</p> <ul style="list-style-type: none"> • Committee members checked pages 21 onwards, to the end of the book. • The group will check and re-read the electronic version, when it is found. 	
<p>Diary Dates</p> <ul style="list-style-type: none"> • LAA meeting – Wednesday 7th March, 7pm. 	

<ul style="list-style-type: none"> • Trip to National Botanic Garden of Wales – Saturday 10th March. • Canal Trip - 10th March. 	
<p>Any Other Business</p> <ul style="list-style-type: none"> • Documents on website – Christine is to ask advice about how to put the documents into ‘folders’, as there are a lot of documents being shown. • Allotment Calendar –Interest was expressed in developing a calendar with pictures of the allotment/ produce etc. Process and costs need to be looked into. Plot-holders probably have good photos. • Leominster in Bloom – Julie is to find out more details, in case we are interested in joining in. 	<p>Christine to action</p> <p>Julie to action</p>
<p>The next meeting is on Wednesday 7th March, 7pm, Town Council offices, Leominster.</p> <p>Please print off and bring a copy of the minutes with you to the next meeting.</p>	

Agenda for meeting, 7/3/18

- Approval of minutes
- Correspondence
- Matters arising from the last minutes (unless the item is already on the agenda)
- Site inspections, plots and site problems
- Review of Handbook
- Collecting LAA subscriptions in the new financial year
- Preparation for AGM
- Diary dates
- Any other business
- Date and venue of next meeting then close of meeting