

Leominster Allotment Association meeting

Wednesday 7th March 2018, 7.00pm in the Town Council Offices, Corn Square, Leominster.

Committee members present: Gill Murdoch (Chair), S Gallimore, B Hirschmann, J Lacey, V Pearson.

Others present: J Debbage, R Wall. **Apologies:** I Wilkins, J Braithwaite. **Minutes:** Christine Conlon.

<p>Minutes from previous meeting, 3/1/17 – approved.</p>	
<p>Correspondence</p> <ul style="list-style-type: none"> • Hops and vermiculite - Sue Morris emailed that she is going to deliver bags of spent hops and a couple of sacks of vermiculite to the swap table. We will need to check the PH of the vermiculite. • Insurance requirements – The NSALG stated that they need members' individual names and addresses for the allotment insurance, details needed by 29th March. If necessary, the current list of names will be sent. See article in Allotment Magazine. Gill & Steve will decide. • NSALG AGM – Held on 2/6/18 in Bedfordshire (see NSALG website for details). 	<p>Gill to action</p>
<p>Matters arising</p> <ul style="list-style-type: none"> • Allotment insurance – Jane has renewed the insurance in January 2018. • Lock for the Cube – Julie now has the Cube key. • Membership list – Julie gave a list of members to Christine, at the meeting. • Allotments flyer – Julie has given a flyer to all Estate Agencies in Leominster, publicising the allotments. Christine will put it on the website, documents section. • Website – Julie will ask for ICT advice about putting documents into 'folders'. • Recipes – Christine has emailed members about recipes for the website. 	<p>Christine to action Julie to action</p>
<p>Site inspections, plots and site problems</p> <p>The plots were inspected by Julie, Gill and Jane.</p> <ul style="list-style-type: none"> • Julie received an email about rats being seen by the chickens. The rats have been bated and disposed of. Julie suggested that the best way to deter rats from residing under a chicken coop is to raise it high enough for a cat to be able to get under there. • The Town Council is to discuss chickens kept on the allotment. Only 4 chickens are allowed on each allotment. With Avian Flu, chickens need to be covered, away from wild birds. • A procedure is also needed for keeping bees on an allotment. • Currently, it is wet underfoot at the allotments. • Steve raised the subject of resurfacing the roadway. Julie will look at the available budget. • There aren't many vacant plots at the moment. Julie has made some yellow "Plot Vacant" signs and put them on vacant plots, which has already raised interest in one of the plots. Another idea is to have signs at the entrance of the allotments, saying which plots are vacant. • Julie has put a CO²monitor in the Community shed. 	<p>Julie to action</p>
<p>Handbook</p> <p>As the original version was not available on the computer, Gill has put the new version into electronic format. The new version is A4 size and Gill will send it out to the Committee for a final round of editing.</p>	<p>Gill to action</p>

<p>Subscriptions</p> <ul style="list-style-type: none"> • Jamie from the Admin team will take over the administration of the allotments. • The rental notices will be going out soon – the rents remain the same. • Julie will check on the lease details. 	<p>Julie to action</p>
<p>Leominster Allotments Association A.G.M. 2018</p> <ul style="list-style-type: none"> • Steve Gallimore is to step down from his role as Treasurer, at the AGM. • Gill and Christine will have a pre-AGM meeting. • Data Protection is to be on the AGM Agenda 	<p>Gill and Christine to action</p>
<p>Diary Dates</p> <ul style="list-style-type: none"> • Coach trip to National Botanic Garden of Wales – Saturday 10th March. There will be a final advertisement on the TIC Facebook. • Property marking – Julie to arrange for April at the allotments. • LAA AGM – Wednesday 2nd May, 7pm, Town Council offices. • Next ordinary LAA meeting – After the AGM, around 7.45pm, Weds 2nd May. • Harvest Supper – Julie has booked Grange Court for Friday 5th October. 	<p>Julie to action</p>
<p>Any Other Business</p> <ul style="list-style-type: none"> • Allotment Magazine - Gill distributed the Allotment Magazine at the meeting. • Newsletter – Gill will welcome any articles for the newsletter. • Website hits - Christine gave out information about ‘hits’ on the LAA website. • Website folders – Christine to ask on the LAA website for any advice about this. • School email – Jane will find out which teacher needs to receive the emails we will send to the local school. • Kings Seeds – John Braithwaite has suggested a new procedure for dealing with orders, which will be discussed at the next meeting. • Calendar – Ideas for a calendar and any recipes to be sent to Gill. • Water – Ray will turn the water on at the end of April. 	<p>All to note Christine to action Jane to action</p>
<p>The next meeting will be held <i>after</i> the Annual General Meeting, on Wednesday 2nd May, (expected to be approximately 7.45pm), Town Council offices, Leominster. Please print off and bring a copy of the minutes with you to the next meeting.</p>	

Agenda for meeting, 2/5/18

- Approval of minutes
- Correspondence
- Matters arising from the last minutes (unless the item is already on the agenda)
- Site inspections, plots and site problems
- Final version of Handbook
- New procedure for Kings Seeds
- Data protection
- Summer barbecue and other events
- Diary dates
- Any other business
- Date and venue of next meeting then close of meeting