

**Leominster Allotment Association meeting Wednesday 2nd January 2019,
7.00pm in the Town Council Offices, Corn Square, Leominster.**

Committee members present: Gill Murdoch (Chair), J Braithwaite,
B Hirschmann, J Lacey, E Meek Others present: K West, J Debbage

Apologies: I Wilkins

Minutes: Christine Conlon

Minutes from previous meeting, 7/11/2018 – approved.	Actions
<p>Correspondence</p> <p>1. Christine received an email from Kate Fromings of ‘Whatshed’, wishing to add their link to the LAA website.</p> <p>2. Christine received an email from Keith Arrowsmith publicising the Seed and Potato swap on 2/2/19 at The Courtyard, Hereford</p>	<p>Gill/ Christine to examine. Christine to add to LAA website</p>
<p>Matters Arising</p> <ul style="list-style-type: none"> • Gate lock oil – Gill has stored this in the Community shed. • Gift given – Jane has given the ‘Thank you’ gift to the allotment judge. • Locking in/out - The reminder to lock in and out of the allotments was added to LAA website, then removed for adding other notices. To be added again. • LAA membership fee/rental combination – To be discussed at next meeting. • Leominster in Bloom/It’s Your Neighbourhood – There’s a lot to do if planning to register for the 2019 awards. It is possible to submit something as small as a community-worked vegetable/flower bed. Any submission would involve photography, display board, portfolio, set-targets and others. Perhaps decide for 2020. This subject and an Open Day will be discussed in the March meeting. • Fruit Tree Pruning - This went well and was attended by 15 people. It is possible there may be a Summer Pruning demonstration at the same place, also a talk by James Bissett, a bat expert. Julie will make the decision. • Memorial bench – this has been made and the plaque is to be inscribed. • Swap Table – Courtesy of Viv and St Michael’s Hospice shop, Julie has collected a ‘new’ table. To be assembled and put in place as soon as possible. • Compost bays – When time allows, Julie will dismantle the bays. • NAS code – Gill has asked for the new code. 	<p>Christine to action</p>
<p>Site inspections, plots and site problems</p> <ul style="list-style-type: none"> • Compost bays – Julie to have a fire at compost bays - disposing of brushwood. • Compost available – Compost at the bottom of dismantled bays, plus chippings from processing wood nearby, will be available to ploholders. Julie to inform Christine when ready for collection, so she can notify ploholders. 	<p>Julie to inform Christine</p>

<ul style="list-style-type: none"> • Pests – Excessive bird feeders has attracted rats in the past. Less bird feeders has led to an improved situation. There are no longer any chickens on plots. 	
<p>Diary dates - Events and dates planned for 2019 Leominster Seed Swap - There will be a Seed Swap table in the Priory on Saturday 9th February, 10am – 1pm.</p> <p>To be manned by the following people, but come and support them if you want to: 10am – 11am – Gill Murdoch (Gill to get in touch with Tessa) www.leominsterallotments.org.uk 2 11am – 12pm – Christine Conlon 12pm – 1pm – Elena Meek.</p> <p>Julie will provide some 'In Bloom' items, including the display board. Jane will price a Pull-Up banner, which would be useful at events. There may be a grant available from the NAS for the banner.</p> <p>Bring and Share Picnic/barbecue - Planned for Saturday 29th June. We will also christen the bench which will be outside of the Community shed. Invite various people, including the tree pruner.</p> <p>Community Market stalls - There will be a Community/Charity stall market in Corn Square on Saturday 20th April. The LAA won't be attending with a stall. Plant Fair – On the Grange, Saturday 27th May. LAA won't be attending with a stall.</p> <p>Composting workshop – Christine to get details from Kate Gathercole.</p> <p>AGM – on Wednesday 1st May, 7pm.</p> <p>Police marking – yet to be arranged.</p> <p>'Waste Management' talk – Julie to get details.</p>	<p>Gill to action</p> <p>Julie to action Jane to action</p> <p>Christine to action</p> <p>Julie to action</p>
<p>Seed orders – Gill thanked John Braithwaite for ensuring that the Kings Seeds orders were ordered/dispatched correctly. Gill to provide a spare catalogue for shed.</p>	<p>Gill to action</p>
<p>Any other business</p> <ul style="list-style-type: none"> • Regional meeting – The LAA will not be hosting the regional meeting because it is the same day as the Leominster seed swap. • Hedge gap – Elena noticed that there is a gap in the hedge halfway along the lane which leads into the allotments. It looks like someone has pushed the hedge apart to get in and over just one strand of barbed wire. • Correct email – Bridget to send test email to Christine to give correct address 	<p>Bridget to action</p>

<ul style="list-style-type: none"> • Events – as there are quite a few events coming up, Christine will need to email all LAA members with details and add them to the website. • Allotment magazines – Gill gave out the magazines at the end of the meeting. Bridget to action Christine to action 	Christine to action
The next meeting will be held on Wednesday 6th March, 7pm, Town Council offices, Leominster. Please print off and bring a copy of the minutes with you to the next meeting.	

Agenda for meeting, 06/03/2019

- Approval of minutes
- Correspondence
- Matters arising from the last minutes
- Seed Swap – report
- Site inspections, plots and site problems
- LAA membership fee/rental combination
- Leominster in Bloom/It's Your Neighbourhood/Open Day
- Preparation for May AGM
- Diary dates
- Any other business
- Date and venue of next meeting then close of meeting

Leominster Allotment Association meeting Wednesday 6th March 2019, 7.00pm in the Town Council Offices, Corn Square, Leominster.

Committee members present: I Wilkins (acting Chair), B Hirschmann

Others present: D Arkell, J Debbage, C & D Sanders, S & R Shakespeare, R Wall, K West, **Apologies:** J Braithwaite, J Lacey, E Meek, Gill Murdoch

Minutes: Christine Conlon.

<p>Minutes from previous meeting, 2/1/2019 Plant Fair date/venue incorrectly reported. Correction is that the Plant Fair will be held in Corn Square on Saturday 25th June. The minutes were then approved.</p>	
<p>Correspondence 1. Email reply to Christine from Sarah Blenkinsop AKA Compostwoman, who would be willing to do another composting workshop at the allotments. Charge of £50 (plus 45p per mile travelling). If interested, let her know. 2. Email reply to Christine from Kate Gathercole (Herefordshire Green Network), willing to do 'Make do and Mend' event, possibly available in summer. She could tailor the event to include our composting needs. If interested, let her know. 3. Email to Gill from Jeremy Williams, worm farmer/composter. Does demos of turning waste into compost. Charge involved. If interested, let him know. 4. Email to Gill from Viv Pearson (organiser of previous LAA trips). Birmingham Botanical Gardens offering time-limited price of £2.50 pp. If interested, let Viv know.</p>	
<p>Matters Arising</p> <ul style="list-style-type: none"> • Gate lock – Julie has provided a spare lock in case the current one is damaged. • Kings Seeds – John resolved recent queries regarding delivery of items purchased by members. • Police marking – no date arranged yet, but it could be in April. TBA. 	
<p>Julie Debbage leaving Julie announced that she will be leaving to move to another job on 15th March. Julie has been the town's Environmental Services Supervisor since 2016 and in this role, she has given great support to the Leominster Allotment Association. By attending the LAA meetings she has increased communication between the town council and the LAA/plot holders. Ian, on behalf of the Leominster Allotment Association, and in Gill's absence, presented her with a large bouquet of flowers, thanking her for what she has done for us all, adding that she would be missed.</p>	
<p>Seed Swap report Gill, Christine, Elena and Dawn Arkell attended. People were interested in the allotments and the LAA was publicised. The Seeds were moved on to Ludlow. From there, moved on to Malvern. Site inspections, plots and site problem</p>	

<p>Site inspections, plots and site problems</p> <ul style="list-style-type: none"> • Dogs on site – A loose dog was noticed on site. Dogs are only allowed on site if they are on leash until they reach their owners' allotment. This is part of the tenancy agreement with the land owners. A sign is needed to state that dogs are need to be on leashes, also for owners to clear up any dog mess. A reminder will go out with the tenancy renewals • Empty plot – There is just one empty plot, a half plot for £50 per year. • Plot inspections - When Julie leaves, Jane and Gill will check the plots. The plots are inspected by the 5th working day of the month. • Compost available – The digger will be clearing the compost bays w/c 11/3/19. Compost from the bottom of the bays will be made available to all ploholders. • Grass cut – the last cut of the grass has been made. • Water leak – the water leak from the Buckfield Estate is flowing again. Julie has reported and is getting it investigated. 	
<p>LAA membership fee of £7.50 and allotment rental combination Julie will take the matter to the next Town Council meeting.</p>	Julie to action
<p>Leominster in Bloom/It's Your Neighbourhood (LIB/IYN) The LAA will not be involved in registering for the 2019 LIB/IYN, but might apply for the 2020 LIB/IYN. There might be an 'Open Gardens - in Town' event in June 2020 and this is where the Leominster Allotments could get involved, by also having an Open Day at the allotments.</p>	
<p>New committee members needed This has been advertised on our website in the past. It is currently advertised permanently there, as well as being a 'news' item. Expressions of interest will be called for when the AGM documentation is sent out to all LAA members.</p>	
<p>Diary dates - Events and dates planned for 2019</p> <ul style="list-style-type: none"> • LAA AGM – Wednesday 1st May, 7pm, Town Council offices • LAA ordinary meeting - at approximately 7:45pm, Wednesday 1st May, Town Council offices. • Bring and Share Picnic/barbecue - Planned for Saturday 29th June. • Bench Christening - Outside of the Community shed. Invite various people, including the tree pruner. Date to be arranged. • Community Market stalls - Corn Square on Saturday 20th April. Community/Charity stall market in. The LAA won't be attending with a stall. • Plant Fair – Corn Square Saturday 25th May. Part of Leominster in Bloom. • Police marking – yet to be arranged. • Harvest Supper – Friday 4th October, Grange Court, 7pm. • Leominster Seed Swap - There will be a Seed Swap table in the Priory on Saturday 9th February, 10am – 1pm. 	
<p>Any other business</p> <ul style="list-style-type: none"> • Memorial bench – This is now ready, after Ray Wall cemented it to the ground, next to the Community Shed. Jane/Cathy are arranging a 	

plaque to be engraved with John Moss's name. Invite John's widow. Provide ribbon for cutting.

- **Holes in lane surface** – Ray reported the holes are just below the allotment gate and suggested using 6 x kerb stones to stop cars going further into the holes.
- **Moles** – Ray reported moles at the allotments. Pest control possibly needed.
- **Puddleston Gardeners** – have requested to visit the allotments. Gill is willing to take them around in July / August. Jane / Cathy to action Gill to action
- **Mentoring Scheme** – a new plotholder wants to find out about the mentoring scheme. Dawn Arkell has offered to meet the person and find out their needs. If there is a problem with allotment upkeep, due to, say, hospital stay, medical reason, plotholders need to communicate with the Town Council to about it.
- **Facebook** – it was suggested that plotholders communicate through a Q & A section of the LAA Facebook page. Currently there is just one page for this.
- **Money for Petrol** – Ray has been mowing the grass without payment. The Town Council should pay him for this. Julie will enquire.
- **Communication at meetings** – Bridget requested that the committee be more inclusive when other members are present at meetings.
- **View from Ginhall Lane /Linear Park** – Feedback reported by Julie about how nice the allotments look from Ginhall Lane / Linear Park.
- **Judging** – Julie has kindly offered to be an allotment judge.
- **Allotment magazines** – Ian gave out the magazines at the end of the meeting. Please circulate magazines when read.

The next meeting will be the AGM, on Wednesday 1st May, 7pm, Town Council offices, Leominster.

The next ordinary meeting will be held immediately after that meeting, at approximately 7.45pm. Please print off and bring a copy of the minutes with you to the next meeting.

Agenda for meeting, 01/05/2019

- Approval of minutes
- Correspondence
- Matters arising from the last minutes
- Site inspections, plots and site problems
- Diary dates
- Any other business
- Date and venue of next meeting then close of meeting

Leominster Allotment Association Annual General Meeting Wednesday 1st May 2019, 7.00pm in the Town Council offices, Corn Square, Leominster.

Committee members present: Gill Murdoch (Chair), Jane Lacey, B Hirschmann, Elliana Meek, Ian Wilkins

Others present (not a full list): D Arkell, R Cox, G Ding, S Gallimore, M Goodwin, M Locock, C Loran, G & G Millard, S Morris, R Murdoch, V Pearson, R Read, L Rowan, S Shakespeare, R Wall, D Wilkins, K West

Apologies: J Braithwaite, C Fewlas.

Minutes: Christine Conlon

Minutes from previous meeting, 2/1/2019

The minutes from the previous A.G.M. meeting, 2nd May 2018, were approved as a true record of last year's meeting and they were signed by the Chair, Gill Murdoch.

Opening matters

Gill welcomed everyone to the meeting and thanked several people, including Bridget for clearing out the Community greenhouse and Ray for mowing the grass and weeding.

Report from the Minutes Secretary, Christine Conlon

A total of six general meetings and one AGM have been held in the Leominster Allotment Association year, 2nd May 2018 – 1st May 2019.

The Minutes and Newsletters are put onto the Documents page of the website, enabling public access. Also, paper copies are put into the Community shed, available for all to read.

The Leominster Allotment Association website has had a healthy 947 'hits', from April 2018 to April 2019. If anyone is interested in knowing more about administering the website, please feel free to ask me.

I am stepping down this year from my role as Minutes Secretary, as stated at last year's AGM, but I will continue to administer the website. I took over the role of Minutes Secretary in September 2011 and since then I have taken minutes for 45 meetings and 8 AGMs. Although, not having an allotment myself, I have admiration for those who do. They deserve thanks for doing a worthwhile task not only for themselves, but for the community and the environment.

Finally, thank you for your support over the last 12 months and of course, over the last 8 years.

Report from the Chair, Gill Murdoch.

Since May 2018, the monthly site visits have continued. They take place on the first Wednesday of the month and their purpose is to check that all is running smoothly down at the allotments. There are very few plots vacant at the moment and the site looks good.

Activities during the year

- In June 2018, a BBQ / bring-and-share picnic was held down at the allotments, next to the Community shed. It wasn't as busy as hoped, but those who were there enjoyed it.
- In August, Julie Debbage, Environmental Services Supervisor, organised a property marking event at the allotments. Some plot holders brought along items to be marked by Sue the local Police Officer. Cups of tea and home-made cakes were available and made it a social occasion.

- In October, the annual Harvest Supper and Awards Evening took place at Grange Court. It was a popular event and a successful evening, with funds raised by holding a raffle.
- In February, The Leominster Allotment Association attended the Seed Swap in the Priory. The allotments and the Leominster Allotment Association were publicised. Other matters
- The bottom step of the tree bog is broken and will be fixed soon. Bridget and Kay have replaced the toilet roll in there. Thanks to Sue Morris who has sourced another supplier of sawdust for the toilet which she looks after. The toilet compost is recycled by being spread around the trees nearby. Town Council issues
- The Environmental Services Supervisor, Julie Debbage, left in April to take up another job. Mark Culbert has taken over from Julie. Gill will make one more inspection with Mark, before stepping down.
- The hedge cutting was successful and the hedge has started to bulk up.
- The large compost bays have been dismantled as they were not successful. There were problems of inappropriate and non-compostable material being put into the bays. Further discussion about the space left by the bays, will be needed.
- The Pest Control operator successfully used 'targeted control' of vermin, avoiding harm to wildlife. It is believed that food spillage from bird feeders, attracts vermin, so advice is not to put feeders on plots.
- The matter of the surface water leaking into some plots has been investigated. Herefordshire Council was contacted and a plumbing engineer came out to check storm and foul water systems. Welsh Water had checked that the water is alright and not contaminated. The issue has now been passed on to Highways for comment as it is believed that it must be an issue with surface water from the highway.
- There was water leaking from a plastic pipe joint from a water station. The water was turned off to this water station until the leak can be fixed. The tap can easily be turned on and off as required, until the fix is made.
- The standpipe in the car park was knocked down and a new one, for hand washing, is to be installed near to the Community shed, which houses the First Aid kit.
- The Town council will soon be sending out five letters of request to improve their allotments.

Gill thanked all the committee members for their work during the past year. As announced at last year's AGM, Gill will stand down after the meeting.

Report from the Facebook administrator, Ian Wilkins

A total of 110 people 'follow' the Leominster Allotment Association Facebook page.

The Facebook page has a group, comprising 27 members, who post messages and share photographs etc on the page. A lot of photographs are being shared and messages being sent, which are picked up immediately by followers, which has proved useful, especially when bad weather caused a problem and followers were alerted to this.

Ian thanked those who have posted things onto the page

Report from the Membership Secretary, Jane Lacey

Current membership is 32 members (as at 30/4/2019). The association has been through a period of dormancy over the last few years, for a range of reasons. One of these was a period of plot holders changing frequently, thus having an impact on developing a sense of community within the allotment site.

I feel personally that perhaps the length of time I have served on the committee has left me with a diminished level of enthusiasm which may have had an impact as well. As announced last year, I am standing down, but I would be very happy to assist in any way, the next membership secretary in their endeavours.

Report from the Seed order Co-ordinator, John Braithwaite (Gill reported in John's absence)

Kings Seeds orders were down a little in 2018 - 2019. Catalogues and order forms are available from mid-September to the end of September, from Leominster Town Council Offices, Corn Square. Just ask at the desk.

Order forms and remittances to John Braithwaite 11 Ryelands Road, Leominster. Details and dates will be on the catalogues.

Please ensure your contact details are on your form and you will be contacted when your order arrives, to let you know when to collect them from Leominster Town Council Offices.

Report from the Treasurer, Jane Lacey Leominster Allotment Association: Treasurer's Report for April 2018 to March 2019

Movements on the Lloyds Bank account ****4323 There has been minimal movement of monies in this financial year, beyond the regular activity demonstrated in the table below:

Balance as at 1st April 2018 = £1,290.06

Balance as at 31 March 2019 = £1,410.47

Income 2018-19			Expenditure 2018-19	
Membership	£405.00	54 members	NSALG affiliation	-£165.00
Excess from seed orders	£46.03		Insurance	-£154.74
			Administration	-£36.03
Seed orders	£403.35		Seed orders	-£357.26
Raffle at Harvest Supper	£44.00		Website	-£65.00
Total Income	£898.38			-£778.03

Overall change on the year 2018/19:is £120.35 increase during the year.

Notes for expenditure items: Administration is, cost of postage, photocopying and Website domain

Jane thanked everyone for their help and support and, as announced at last year's AGM, stepped down from her role as Treasurer, after 13 years' of being on the committee

Election of Officers

This year, there were several expressions of interest in joining the committee, taking on roles.

- Kay West – Chair
- Samantha Shakespeare - Secretary
- Dawn Arkell – Memberships
- Glenys Millard - Treasurer
- John Braithwaite - remains as Seed Order Co-ordinator
- Ian Wilkins remains as Facebook co-ordinator
- Elliana Meek remains on the committee
- Graham Millard joins the committee

Christine Conlon – remains as website administrator (not on the committee) until another interested person takes on this role.

These appointments were proposed, seconded and passed unanimously by those attending the meeting

Any other business

- Potholes in the road leading to the allotment site - The deep ruts could cause damage to vehicles, as well as a vehicle getting stuck in one. Mike Goodwin believed that Western Power own the road. This matter will be passed to the Town Council to follow up. One solution might be to order some stones and tamp them down into the ruts.
- Hiring a table at the Plant Fair, 25th May – Gill Ding invited the LAA to hire a table at the forthcoming Plant Fair for £15. The association will sell plants, as well as publicising the allotments and the LAA.
- Compost bays – Now that these have been closed to allotment users, the council is now depositing its own mix of items there.
- Gate lock – This is now easier to open since oiling. The lock lubricant is kept in the shed.
- Allotment vacancies – At one stage there was a waiting list for plots, but this situation may have resolved itself now.
- Gate at Cattery Lane – The gate at the Cattery lane end will not be opened as it is wet there and unsuitable for vehicles. Also, there would be issues with using the private lane for an entrance.
- Help for ploholders – Dawn Arkell made contact with a new member who wanted some help with their allotment (as reported at the March 2019 meeting). It was recommended that the LAAs Facebook page could be used for asking for help and offering help for plot holders as it gives a quick response time.
- Vote of thanks - Sue Morris proposed a vote of thanks to the outgoing committee and this vote of thanks was given by all those present. Gill Murdoch then thanked everyone for attending the meeting and the meeting was closed.

Next Annual General Meeting: Wednesday 6th May 2020, 7pm, in the Town Council Offices, Corn Square, Leominster. Please bring your copy of these minutes with you to the next A.G.M. meeting

Leominster Allotment Association Meeting Wednesday 1st July 2019, 7pm in the Town Council Offices, Corn Square, Leominster.

Committee Members present: K West-Chair, S Shakespeare-Secretary, D Arkell- Memberships, G Millard-Treasurer, Graham Millard.

Others present: Jane Lacey, Cathy Fewlas, Debbie and Zoe Newton.

Apologies: Ian Wilkins.

Minutes of last meeting held on 1st May 2019 approved.

Minutes of previous AGM held on 1st May 2019 approved and signed by chair.

Matters Arising:

- i. After All were welcomed by the Chair, thanks were given to those helping in any way towards success of plant fair stall on 25th May 2019. Dawn reported a very positive impact made, creating awareness of the allotments, raising £100.70p which will go forward to the BBQ and Picnic Event refreshments .
- ii. The rescheduled BBQ/Picnic to take place on Saturday 17th August 4:30PM
- iii. Monies from plant fair to go toward replacing BBQ gas cylinder and main course food for the event.
- iv. Posters to be displayed as soon as possible on site, Facebook and website to be updated.
- v. A ticket system to be actioned giving attendance numbers by 10th August.
- vi. Odd numbers plots to bring savoury dishes
- vii. Even numbers plots to bring sweet.
- viii. Bench is to now be a small more personal visit and not to be included in other social events. This was conveyed by Jane Lacey who spoke with Mrs Moss who also requested Julie Debbage be present and several others by name. This event will be organised to suit Mrs Moss in respect of her late husband.

Report from Chair on Site Visit, 8th May:

Present were Kay West, Gill Murdoch, Jane Lacey and new council environmental officer Mark Culbert. They have since continued to meet on the first Wednesday of the month.

- i. Questions arising from visit are if there are any vacant plots? Plot 69,67.
- ii. The need for a current list of who has which plot? Could a meeting be convened to ascertain this as much flexibility is evidently needed to keep plot holders tending the correct sized plot to their current needs
- iii. Downsizing with a bespoke attitude to accommodate varying abilities and scope.
- iv. Can the issue of plots near car parking space also be addressed?

Town Council Issues:

Plot 18 is waterlogged although in general all plots affected by surface water leaking (Highways responsibility) appear less saturated than previously.

The Town Council have requested a list of committee members names and phone numbers.

Other Matters:

Concern has been raised as it is an eyesore and could perhaps be put to better use. Perhaps as accessible smaller plots for those unable to manage other higher ground areas/larger plots?

Jane reminded the meeting that she had written a helpful paper to aid those needing mentoring in what being a plot holder entails, expectations and what they may themselves gain. Hopefully this can be located and circulated where needed.

Mark Culbert to meet with police officer Gareth namely for Security Marking on site.

Treasurer's Report from Glenys Millard

- i. A new mandate form to be actioned with Lloyds to replace Jane with Glenys, meeting on Friday 3rd May, also requested that Steve Gallimore, Vivienne Pearson to come off signatory and other committee members be put on.
- ii. No audit is done on the Allotment accounts.

- iii. Membership Secretary Dawn Arkell reported only 44 members out of possible 100 plots and of that number many contact details are incomplete.
- iv. Campaign to encourage more to join LAA, perhaps reminding of benefits i.e. Insurance should accident occur.
- v. No Report from Mark Culbert perhaps a daytime arrangement to meet on site perhaps would suit better in future?

Thanks to Christine Conlon for continued support running the website, her request to remove historical meeting minutes and AGM minutes dating back to 2008 was approved as unnecessary, hard copies, of course, are available should they be needed.

Harvest Supper remains set for **Friday 4th October** with odds bringing savoury and evens bringing sweets.

Excellent upkeep of grass cutting and strimming on site.

Date of next meeting to be 4th September 2019

LEOMINSTER ALLOTMENT ASSOCIATION MEETING

WEDNESDAY 4th SEPTEMBER 2019 7PM TOWN COUNCIL OFFICES IN CORN SQUARE LEOMINSTER

People Present

Committee Members: Kay West-Chair, Samantha Shakespeare –Secretary, Glenys Millard-Treasurer.

Others: Richard Shakespeare, Graham Millard, Jane Lacey.

Apologies: Ian Wilkins, Dawn Arkell, Elliana Meek

Last Minutes Matters Arising:

- BBQ was a success.
- Bench Presentation went well as reported by Jane Lacey who attended with Mrs. Moss and a selection of others.
- Security Site Marking dates possibly 22nd, 29th, 13th Oct to be confirmed once organized and then advertised.
- Mark Culbert to meet with Balfour Beatty to discuss water logging and pothole issues.
- The Official Council Recycling Area is to be refenced and made into bays for both burning rubbish and recycling by council workers only.
- Mark has been informed by Kay of the contents of the shipping container which had been thoroughly tidied up by herself. Very well done as the Community Shed and the Greenhouse has also been sorted out, giving a clear indication of what is needed regarding repairs. Roof felt is in need of replacement as too are the legs to the staging for the greenhouse. As the LAA are responsible for actioning this work it was proposed to ask Ray if he could take on this as a paid job.
- The unusable cement bags left in the container have now been disposed of by Kay and Mark. Jane mentioned that the stock of teapots were originally from Age Concern.
- There are currently no available plots free but those that are wishing to downsize their current plot must please register their interest as they will be given priority as existing plot holders.
- A current map of plots and their current holders along with a form of usable contact, i.e. mainline phone number or a family members mobile number would be extremely useful. Much frustration could be averted with correctly held information to aid communication.
- There seems to be confusion of who holds membership forms - Environmental Services/Town Clerk?
- It has been suggested an area to be kept back for wildlife. This would need to be cutback first in order to preserve any inhabitants from harm.

TREASURERS REPORT: Glenys Millard gave the Associations fund being at 1,646.81p

- Bank Mandate Forms handed to Samantha for herself and Kay to complete and take on to the bank.

HARVEST SUPPER

- The meeting was informed that the Council ask for the cups to be returned for the new winners' names to be engraved upon them, council to present the cups.
- Christine Conlon to be asked if the usual judge Rhianne has indeed inspected the plots during the year?
- Has the Grange been booked for the event? Date to be 4th October 2019

A.O.B Compost bin of sawdust has been refilled for the proper use of the site toilet.

Thanks given to all for attending and next meeting date to be Wednesday 6th November 2019.